

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
December 8 rescheduled to December 10, 2021

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on December 10, 2021 – 9:30 a.m., at the District Main.

Present: Chairman Zolman, Commissioner Williamson (via Zoom), Commissioner Yeates (via phone), Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley

Liaison: None

Public:

Volunteer: Carmen Weber (support division)

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the December 10, 2021 commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/RZ/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting and Public Hearing meetings of November 10, 2021, approved. **(consent agenda)**

BOARD OF TRUSTEES

No invoices received.

CORRESPONDENCE

Tyler McCallum and Peyton Andrus - FYI Letters of resignation as Residents

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10th of December 2021 the Board by unanimous vote (**consent agenda**)

EMS: 211107001 \$4,150.00 **FIRE:** 211105001 \$22,658.52 **FIRE:** 211106001 \$24,405.81

CONSTRUCTION: 211201001 \$1,577.80 **EMS:** 211202001 – 211202018 **\$20,111.77**
FIRE; 211203001 – 211203057 **\$60,258.97.**

Payroll: 11/1 – 11/15/2021 Pd 11/25/2021
 11/16 – 11/30/2021 Pd 12/10/2021

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Medical Service Officer

Report stands as submitted. (**consent agenda**)

Fire Chief/Equip/Training

Report stands as submitted. (**consent agenda**)

Adm. Asst.

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The November checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the October financial statements has reviewed and funds are in balance.

CITY REPORT

Report stands as submitted.

Chief Leibelt informed the Board that the City of Quincy is moving forward with the purchase of an aerial (currently under construction) and an estimate time of delivery is spring of 2022. The current aerial status once the new aerial is delivered has not been determined at this time.

FIRE CHIEF REPORT

Report stands as submitted.

Chief Leibelt the engine that the Board had previously approved for purchase. Chief Leibelt requested to increase the potential purchase price from the previous \$25,000 to \$30,000 as the market indicates. The Board was in agreement and directed Chief Leibelt to continue with the purchase with a maximum amount of \$30,000.00.

Chief Leibel also discussed a rehab vehicle that has become available and would benefit the operation for the district. He estimated that \$15,000 should purchase the vehicle. As the Board recognized the benefit to the district, they approved the purchase with a maximum amount of \$15,000.00. **(moved/seconded) (AW/CY/all concurring) motion carried.**

Personnel

Proposed to the Board: None

UNFINISHED BUSINESS

Station #37

Chief Leibelt informed the Board that the final questions have been completed and he anticipates the bid documents to be to the District by the January 2022 meeting.

Lorin Grigg Property – Update

Chief Leibelt informed the Board that he has been updating the Health Department and Grant County Planning on final questions.

Staffing Plan

Chief Leibelt informed the Board that the final application date for the Lieutenant position was December 3, 2021 and four applications were received. However, the applications do not meet our minimum requirements. Chief Leibelt would recommend re-advertising after the spring of 2022. The Board agreed with this timeframe.

Chief Leibelt discussed the department secretary position with the Board. Chief Leibelt recommended that the position be offered to Yelena Volkov who is currently fulfilling the position. The annual salary of \$40,560 and standard benefits will be also awarded.

As the Board had no additional comments/discussion/ it was **moved/seconded (CY/AW/all concurring)** to offer the full-time position as Department Secretary to Yelena Volkov as of January 1, 2022.

NEW BUSINESS

Annual Vendor List Review

The Third-Party Disclosure Vendor List was reviewed by the Board with no indication of any change to the status with the Board. Commissioner Zolman mentioned that he is a Board member with Quincy Valley Medical Center.

2022 Commissioner Meeting Dates Resolution 21-12-01

Presented to the Board was Resolution 21-12-01 listed the commissioner meeting dates for 2022. As the Board had no additional questions/discussion, it was **moved/seconded (AW/RZ/all concurred) to adopt Resolution 20-12-01. Motion carried.**

Firefighter Annual Hiring List

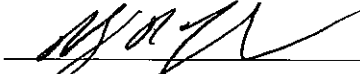
Chief Leibelt informed the Board that the annual firefighter hiring list will be published/advertised. This will enable the district to continue to have an updated list to utilize in the event of a vacancy.

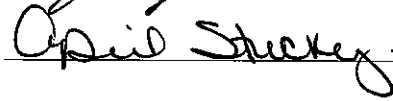
EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 (A) relating to collective bargaining issues and negotiations and RCWC 42.30.110 (1) (G) to review the performance of a public employee. The executive sessions will be for 20 minutes until 10:10 a.m. Those in attendance for session (a) will be Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Chief Leibelt, District Secretary Stucky and Carmen Weber; those in attendance for session (g) will be the Board only.

Chairman Zolman reconvened the regular meeting at 10:10 a.m.

Being no further business, it was **moved/seconded (CY/AW/all concurring) to adjourn** the meeting at 10:11 a.m. **Motion carried.**

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

January 12, 2022

TIME: 9:30 AM