

GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

Commissioner Meeting June 14, 2023

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on June 14, 2023 – 9:30 a.m., at the District's Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Deputy Chief Durfee and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley, Carmen Weber

Liaison: None

Public: None

Volunteer: None

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Presented to the Board was the agenda/consent agenda items for the June 14, 2023, commissioner meeting. As the Board had no additional changes/correction, (agenda/consent agenda items) it was **moved/seconded (KC/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

CONSENT AGENDA ITEMS

MINUTES:

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of May 10, 2023, and May 31, 2023, Special Meeting. were approved. **(consent agenda)**

BOARD OF TRUSTEES:

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE:

None

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VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/discussion, and as of this 14th day of June, 2023 the Board by unanimous vote (**consent agenda**) to approve:

EMS: 230601001 to 230601023 \$32,838.48

FIRE: 230602001 to 230602042 \$65,625.82

Payroll: May 19, 2023
 June 2, 2023
 June 16, 2023

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS:

See attached.

Liaison: No report.

AGENDA ITEMS

DEPARTMENT UPDATES:

Deputy Chief of Operations:

Deputy Chief Durfee reviewed the monthly operations with the Board. He updated the status on: Red Cards (completed), residence/EMT training, Staff training and the Tender project were updated.

District Secretary/HR/Financial Report:

The May checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the April financial statements; all have been reviewed and reported that all funds are in balance.

District Secretary Stucky received and distributed proposals from ESCI for the Board to review. The documents were regarding a Master Plan and a Strategic Plan for the District. The Board will review the information and place this on their agenda for a future meeting.

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Personnel: Carter Burns - Resident

It was **moved/seconded (CY/KC/all concurring)** to accept Carter Burns pending physical/standard background/verification. **Motion carried.**

UNFINISHED BUSINESS:

Levy Lid Lift:

Deputy Chief Durfee discussed the information that the Levy Lid Lift Steering Committee researched/evaluated at their two meetings. The options of lid lifts, types of lifts were reviewed with the Board, along with the decrease of the District's millage. Assessed valuations, operational costs, future increases in service, along with a number of other facts were reviewed by the Board.

As the Board had no additional questions for the committee, **it was moved/seconded (CY/KC/all concurred)** to present to the voters a Multi-Year Permanent Levy Lid Lift in the amount of \$1.30 per \$1,000.00 of true and assessed valuation and establishing a 106% limit factor subject to otherwise applicable statutory limitations for the following five years. The maximum allowable levy in the final year shall serve as the base for subsequent levy limitations.

Deputy Chief Durfee and District Secretary Stucky were directed to advance forward with the Levy Lid Lift.

NEW BUSINESS:

Policy 4.3.4 Fire Marshal Responsibilities: Resolution 23-06-01

Deputy Chief Durfee presented Policy 4.3.4 Fire Marshal Responsibilities and Resolution 23-06-01. The Board reviewed the new policy and as they had no questions/comments/discussion, it was **moved/seconded (CY/KC/all concurring)** to adopt **Policy 4.3.4 Fire Marshal Responsibilities and adopt Resolution 23-06-01.**

Policy 1.1.5 Signature Stamp: Resolution 23-06-02

District Secretary Stucky presented Policy 1.1.5 Signature Stamp and Resolution 23-06-02. The Board reviewed the new policy and as they had no questions/comments/discussion, it was **moved/seconded (KC/CY/all concurring)** to adopt **Policy 1.1.5 Signature Stamp and adopt Resolution 23-06-02.**

CHIEF'S UPDATE:

City Report:

See attached.

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Trinidad/Crescent Bar St. #37:

Deputy Chief Durfee met with the County regarding the future plan for housing on the property. From his discussions, it appears that with the information on hand now, it appears that there would be no major issue on placing a dwelling on the property other than a boundary line adjustment. Deputy Chief Durfee inquired about the cost for a 3 bedroom/2 bath duplex and was informed it could be about \$900,000 to 1.2 million. More research will need to be completed and Deputy Chief Durfee will move forward and report back at the next meeting.

Sweet Clover Farms Subdivision:

Deputy Chief Durfee met with Lorin Grigg Jr. to confirm the information from Grant County Public works as it pertains to changes in tax classification. Mr. Grigg approved the change needed. Additional steps to move forward with the property continue and will be reported on during the next meeting.

EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.110 "4" (g) To review the performance of an employee. The executive session will be for 40 minutes until 11:30 a.m. Those in attendance will be: Chairman Zolman, Commissioner Yeates, Commissioner Child, Deputy Chief Durfee, District Secretary Stucky.

At 11:30 a.m. Chairman Zolman reconvened the meeting.

Having no further business, it was **moved/seconded (KC/CY/all concurring) to adjourn** the meeting at 11:35 a.m. **Motion carried.**

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

July 12, 2023

TIME: 9:30 AM