

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
February 12, 2020

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on February 12, 2020 – 9:30 A.M., at the District Main Station.

Present: Chairman Yeates, Commissioner Gardner (via skype), Chief Fortier, District Secretary Stucky and Executive Assistant Weber (via skype).

Board of Trustee: Absent

Staff: None

Liaison: Absent

Public: City Administrator Pat Haley, Tony ^{Buhr AS} ~~Bahr~~ (Quincy Valley Post Register)

Volunteer: None

APPROVAL OF AGENDA

As there were no requests for additional agenda items, it was **moved/seconded (KG/CY/all concurred/motion carried with all concurring)** to approve the presented agenda. **Motion carried.**

PRESENTATIONS/AUDIENCE

City Administrator Haley presented the revised amendment (after discussion with Chief Fortier) to the Interlocal Agreement Fire and Emergency Medical Protection Services to the Board. Chief Fortier will review the document with the Board, noted a few discrepancies and will then deliver the document back to the City, for their review and approval.

City Administrator Haley also discussed the 110 C St. Quincy, WA property and confirmed that the City of Quincy is still eager to purchase the building and lot. The Board will further discuss this during executive session and “thanked” City Administrator Haley for his input on both matters.

MINUTES

Minutes from the regular commissioner meeting of January 8, 2020 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (KG/CY/all concurred)** to approve the minutes as presented. **Motion carried.**

BOARD OF TRUSTEES

Present were Chairman Yeates, Chief Fortier, Board of Trustee Gardner (skype), and Secretary Stucky.

District Secretary Stucky reported that Representative Rios did review the invoices prior to today's meeting and did approve all that were received.

The current invoices were presented to the Board for review and were approved. They will be forwarded to the BVFF.

FINANCIAL REPORT

District Secretary Stucky informed the Board that the January checks were verified against the cover sheet submitted; vendor names/amounts were verified by Admin. Assistant Bowling.

District Secretary Stucky discussed the December financial statements, which were received after the December meeting, with the Board. All funds are in balance.

District Secretary Stucky informed the Board that all 2019 capital expenditures were purchased, and all funds operated within expenditure budgets.

The 2020 Assessors figures have been received and District Secretary Stucky and Executive Assistant Weber will verify the figures.

In regards to a public- records requested to DRS, District Secretary Stucky was served (Friday, February 7, 2020) with a Declaration of Services by IAFF President Michele Talley.

The declaration was forwarded to Brian Snure and the Board requested his assistance in this matter.

District Secretary Stucky reported that she will forward updates are received from Snure, to the Board.

Executive Assistant Weber informed the Board that the final reimbursement payment of \$118,511.47 from the destroyed engine/equipment was received and transmitted into the reserve fund.

Executive Assistant Weber also reported that the close out report on the Live Fire Training Facility was prepared and submitted by Captain Hille.

Executive Assistant Weber also informed the Board that the Firefighter Safer Grant now enters into the third and final year.

CORRESPONDENCE

None received.

CITY REPORT

Report stands as submitted.

Chief Fortier reviewed with the Board the Amendment to Interlocal Agreement, Fire and Emergency Medical Protection Services received from the City. The Chief discussed a

few items that were in the agreement that he questioned. Item 2 - 25.1 regarding at least one qualified fire apparatus operator will be revised; 25.2.2 – Station #35 address will be corrected. The Board and Chief Fortier had no other changes at this time.

Chief Fortier will review the changes with City Administrator Haley, request the City to approve and will then present back to the Board for their approval.

CHIEF REPORT

Report/matrix stands as submitted.

Chief Fortier informed the Board that he had received inquiries into the Trinidad Property as to a potential sale. This will be further discussed during executive session.

Personnel

Proposed to the Board:

Dalton Broaddus - Volunteer
Jeff Omen - Resident

Brian Castor - Volunteer

It was **moved/seconded (CY/KG/all concurring) to accept the proposed pending background/verification. Motion carried.**

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Commissioner Gardner requested that the year end percentage of calls for each Station be included in the report. Chief Fortier will inform Administrative Assistant Bowling.

Liaison

Absent.

UNFINISHED BUSINESS

Station #37
Trinidad Update

Chief Fortier update as follows:

Knutston Construction LLC is working on a few items for finalization.
The exhaust ventilation system to be completed – possibly March.
Signage/turnout racks/drop cords have been completed.
Process of re-commissioning the well.

Lorin Grigg Property – Update

Chief Fortier has discussed the status of the Grigg property with Randy Zolman. Zolman indicated that he had spoken with Mr. Grigg and is hopeful that there will be movement on this property soon.

NEW BUSINESS

No items placed on the agenda.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 12th day of February 2020, the Board by unanimous vote (**CY/KG/all concurring/motion carried**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: CONSTRUCTION: 200202001 – 200202004 \$3,346.89; EMS: 200203001- 20020308 \$15,309.64; FIRE: 200201001- 200201002 \$2,330.57; FIRE: 200204001 - 200204062 \$58,944.91. FIRE: 200107001 \$778.91.

Payroll: 1/1 – 1/15 Pd 1/25/2020
 1/16 – 1/31 Pd 2/10/2020

Also, reviewed and approved with the vouchers.

EXECUTIVE SESSION

Chairman Yeates called an executive session in accordance with RCW 42.30.110 (1) (c) “to consider the sale of real estate”.

Requested in the session: Chairman Yeates, Commissioner Gardner (via skype), Chief Fortier, District Secretary Stucky, Executive Assistant Weber (via skype).

The executive session will be for 20 minutes until 10:45 A.M.

At 10:45 the regular meeting was reconvened.

The Board discussed the interest in 110 C St. SW Quincy, WA property and the property at the Station #37 location.

As the value of the property will need to be established, it was **moved/seconded (CY/KG/all concurred/motion carried) to appraise the properties.** the Board directed Chief Fortier to contact Accredited Appraisal to appraise both location, 110 C St. SW property first, then the property at Station #37 location.

Being no further business, it was **moved/seconded (KG/CY/all concurring/motion carried) to adjourn** at 10:55 A.M.

By Chairman: Carl E. Yeates

By: Secretary: April Stucky

Next regular scheduled meeting:

<p style="text-align: center;"><u>COMMISSIONER MEETING</u> <u>WEDNESDAY, March 11, 2020</u> TIME: 9:30 AM</p>
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