

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
December 11, 2019

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on December 11, 2019 – 9:30 A.M., at the District Main Station, 1201 Central Ave. S., Quincy, WA.

Present: Chairman Yeates, Commissioner Gardner (via phone), Commissioner Williamson (absent), Chief Fortier, DC Leibelt and District Secretary Stucky, Executive Assistant Weber.

Board of Trustee Representative: Absent

Staff: Exec. Asst. Weber, Capt. Dale Hille

Liaison: Absent.

Public: Pat Haley, City Administrator and Carl Worley Public Works Director

APPROVAL OF AGENDA

As there were no requests for additional agenda items, it was **moved/seconded (KG/CY/all concurred)** to approve the presented agenda. **Motion carried.**

PRESENTATIONS/AUDIENCE

The City of Quincy representative Pat Haley, City Administrator, and Carl Worley, Public Works Director, discussed the 110 C St. SW, Quincy, WA. property with the Board.

The appraisal from Pacific Appraisal was distributed and Mr. Worley indicated that the City was concerned with the new appraisal once they compared it to the one that the District had received in 2017.

The Board “thanked” the City for the information and will review all the information that was included in the document.

MINUTES

Minutes from the regular commissioner meeting of November 13, 2019 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (KG/Cy/all concurred)** to approve the minutes as presented. **Motion carried.**

BOARD OF TRUSTEES

Secretary Stucky presented the invoices to the Board for their review. As the Board had no questions, the invoices were approved.

Secretary Stucky reported that Representative Rios reviewed all the invoices prior to this meeting and approved all invoices.

FINANCIAL REPORT

Secretary Stucky informed the Board that the November checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

Secretary Stucky reviewed the October Financial information which was mailed to the Board. As the Board had no questions, the reports stand as reviewed. All funds are in balance and have been verified.

Executive Assistant Weber informed the Board the final request for reimbursement on the SIP grant #1 was received. The SIP grant #2 reimbursement was requested on November 25, 2019. In addition, the final items were ordered for the replacement engine and once this is completed, the reimbursement will be submitted to the insurance.

CORRESPONDENCE

Kodie Euper -- resignation - FYI

Nigel McNeill – Termination of employment

Both Euper and McNeill will continue as volunteers.

The Board expressed their appreciation for all of the years and dedication that Firefighter McNeill has served Grant County Fire District #3 and the residents of the Quincy Valley.

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Report stands as submitted.

Chief Fortier informed the Board that the Volunteer Association promoted the District at Local events and parades with the 1957 Seagrave.

Chief Fortier discussed the current rental of the building from Bev McDonald. The agreement terminates as of December 31, 2019. With the estimated completion date (approximately December 31, 2019) of St#37 Chief Fortier will contact McDonald to discuss a month-to-month rental option.

Chief Fortier reported that the revised easement for St#32 (Mattson) has been signed and recorded.

The revised easement for St #33 is not completed as of today's meeting and Chief Fortier will continue to discuss this with the Kallstrom's.

Chief Fortier discussed the replacement of the vacant firefighter position with the Board. D.C. Leibelt indicated that placement before fire season is desired.

Commissioner Gardner discussed the time line and would like to revisit this replacement in January.

Executive Assistant Weber mentioned that the SAFER grant also may have requirements on the replacement as to the staff roster that was submitted with the grant.

Weber also was requested by Commissioner Williamson to relay his opinion of holding the replacement until further discussion.

Chairman Yeates also agreed with revisiting the replacement option until January.

Personnel

Parker Boersema - resident

Dylon Stavros - resident

The above named were presented to the Board. It was **moved/seconded (KG/CY/all concurring)** to accept the proposed pending background/etc. **Motion carried.**

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

Engine 3111 is in service and the second engine should be ready within the next few weeks.

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Liaison

Absent.

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Fortier presented the quotes received on the exhaust ventilation system with the Board. Air Exchange Inc. \$45,287.79; Benz Air Engineering Co., Inc. \$54,595.22.

Although the quotes are different than what was estimated, minimal change orders and a contingency amount that were part of the overall estimated budget for this project, Chief Fortier is confident that the project will still be completed under the estimated budget.

The Board discussed the quotes and need for the ventilation system for the Station, and it was **moved/seconded (CY/KG/all concurring) to accept the quote from Air Exchange Inc. Motion carried.**

Chief Fortier also reviewed the information for the signage and informed the Board that Commissioner Williamson suggested signage on the north side of the building also.

The cost for the signage on the south side of the building from Eagle Signs was \$3,850.00 plus tax. The cost for signage on the north side (just the station number) should be less and Chief Fortier estimated possibly \$2,800.00. As the Board had no additional discussion, it was **moved/seconded (KG/CY/all concurring) to accept the quote from Eagle Signs and to add signage on the north side not to exceed \$2,800.00. Motion carried.**

Lorin Grigg Property – Update

Chief Fortier informed the Board that Randy Zolman made contact with Mr. Grigg and an update hopefully should be presented in January.

Wal Mart Grant

The grant from Wal Mart was received in the amount of \$500.00 and 10 safety vests were purchased.

NEW BUSINESS

2020 Commissioner Meeting Dates Resolution 19-12-01

District Secretary Stucky presented the 2020 proposed commissioner meeting dates and mentioned that the meeting in November will be held on Tuesday the 10th as Wednesday is Veteran's Day. As the Board had no additional questions/comments, it was **moved/seconded (KG/CY/all concurring) to adopt Resolution 19-12-01 setting 2020 Commissioner Meeting Dates. Motion carried.**

2020 Election of Positions

Commissioner Gardner made a **motion** to retain all the 2019 positions for 2020. Chairman Yeates **seconded the motion. Motion carried (all concurring)**

Chairman

**2020: CHAIRMAN:
Carl Yeates**

Vice Chairman

**2020: VICE CHAIRMAN:
Alan Williamson**

Board of Trustee

**2020: BOARD OF TRUSTEE:
Keven Gardner**

Oath of Office
Grant County Fire District #3
Commissioner Position 3

Secretary Stucky administered the oath of office for commissioner to Keven Gardner.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 11th day of December 2019, the Board by unanimous vote (**KG/CY/all concurring/motion carried**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: CONSTRUCTION: 191202001 – 191202004 - \$21,435.10; EMS: 191201001 -191201010 - \$21,318.65; FIRE: 191203001 - 191203003 - \$5,109.65; FIRE: 191204001 -191204065 - \$ 126,945.70; EMS: 191205001 – 191205003 - \$6,638.77.

Payroll: Also, reviewed and approved with the vouchers.

11/1 – 11/15	Pd 11/25/19	O/T 53.55 Hrs.
11/16 – 11/30/19	Pd 12/10/19	

◆ Third Party Disclosure – Vendor List 2019/2020

The Third-Party Disclosure Vendor List was reviewed by the Board with no indication of any change to the status with the Board.

EXECUTIVE SESSION

Chairman Yeates requested an executive session in accordance with RCW 42.30.110 (1) (c) – Real Estate. Executive session will be for 10 minutes until 11:20 A. M.

Requested in the session were: Chairman Yeates, Commissioner Gardner, Commissioner Williamson, Chief Fortier, DC Leibelt, District Secretary Stucky and Executive Assistant Weber, Captain Hille.

The regular meeting was reconvened at 11:20 A.M.

Being no further business, it was **moved/seconded (CY/KG/all concurring/motion carried) to adjourn** at 11:20 A.M.

By Chairman: Cal E. Yeates

By Secretary: April Stucky

Next regular scheduled meeting:

COMMISSIONER MEETING
WEDNESDAY, January 8, 2020
TIME: 9:30 AM