

GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

Commissioner Meeting November 8, 2023

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on November 8, 2023, at 9:30 a.m., at the District's Main Station.

Present: Commissioner Zolman, Commissioner Child, Chief Leibelt, Deputy Chief Durfee and District Secretary Stucky.

Board of Trustee: Absent

Staff: Carmen Weber, Lt. Talley

Public: B. Myers (zoom/Babcock Services), Phil Gallagher (zoom/Babcock Services), Bruce Mclean (Cascade Central), KC Carroll (Cascade Central)

Liaison: None

Public: None

Volunteer: Doug Batey

District Attorney: Brian Snure (zoom)

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Presented to the Board was the agenda/consent agenda items for the November 8, 2023, commissioner meeting. As the Board had no additional changes/correction, (agenda/consent agenda items) it was **moved/seconded (KC/RZ/all concurring) to approve the consent agenda/agenda. Motion carried.**

CONSENT AGENDA ITEMS

MINUTES:

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of October 11, 2023, were approved. (consent agenda)

BOARD OF TRUSTEES:

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

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CORRESPONDENCE:

None Received.

VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/discussion, and as of this 8th day of November, 2023 the Board by unanimous vote (**consent agenda**) to approve:

EMS:	231103001	231103017	\$23,822.78
FIRE:	231102001	230002042	\$86,539.60
CONST:	231101001	231101001	\$ 6,994.67

Payroll: October 20, 2023
 November 3, 2023

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS:

See attached.

Liaison: No report.

AGENDA ITEMS

DEPARTMENT UPDATES:

Chief Report:

Report Stands as Submitted.

City Report:

Report Stands as Submitted.

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Deputy Chief of Operations:

Additionally, Deputy Chief Durfee informed the Board: The information regarding the potential new light Rescue is still being compiled and a recommendation/process will be brought back at the December commissioner meeting. An application for a Type 3 Engine through DNR has been submitted; Discussion with the City of George regarding updating the agreement; ESO software is under way; Lt. Talley and FF Cox are working on the resident program.

Sweet Clover Farms Subdivision:

Deputy Chief Durfee continues to speak with Kent Ziemer (GCDS) and it does appear that a Interlocal Agreement will be required. Erik Gahringer with 48 Degree North has been contacted and is completing the final paperwork, once completed it will be forwarded to Grant County. Tentatively all the documents should be completed by the next commissioner meeting.

District Secretary/HR/Financial Report:

The October checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the September financial statements; all have been reviewed and reported that all funds are in balance.

Staff/Personnel:

Chief Leibel informed the Board that Braiden Wilson has resigned and presented the following:

Jacob Francis: Resident

It was **moved/seconded (KC/RZ/all concurring)** to accept the candidates pending physical/standard background/verification. **Motion carried.**

Chief Leibel and Deputy Chief Durfee discussed with the Board the hiring process that was completed/interview process. Chief Leibel recommended Ross Massey and Dylan Anderson be hired as Lateral Firefighters. As the Board had no questions/correction/discussion, it was **moved/seconded (KC/RZ/all concurring) to hire per Chief Leibel's recommendation, pending physical/background/etc.** and in accordance with the current IAFF Contract (wages/benefits).

UNFINISHED BUSINESS:

Levy Lid Lift:

Carmen Weber informed the Board that Proposition 1 has passed. The validation will be final on Tuesday, November 28, 2023.

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Trinidad/Crescent Bar St. #37:

Discussion on this was delayed temporarily as Brian Snure District attorney had not yet entered (zoom) the meeting as requested by the Board.

Attorney Brian Snure entered the commissioner meeting at 10:00 a.m. and the Chairman called an executive session in accordance with RCW 42.30.110(1) (i) to discuss with legal counsel litigation or legal risks of a proposed action that is likely to result in an adverse legal or financial consequence to the agency. Those in attendance: Chairman Zolman, Commissioner Child, Chief Leibelt, Deputy Chief Durfee and District Secretary Stucky. The executive session will be for 10 minutes until 10:10 a.m.

Chairman Zolman reconvened the meeting at 10:10 a.m.

Commissioner Child moved to reject the Cascade Central Construction bid protest for the reasons presented by legal counsel and directed Chief Leibelt to notify Cascade Central Construction (in attendance) of this decision.

Commissioner Child moved to award the St. #37 Tenant Improvement Contract to the Babcock Services, Inc. as the lowest responsible bidder and authorized Chief Leibelt to enter into a contract with Babcock Services, Inc. no sooner than November 14, 2023.

City of Quincy Contract:

Chief Leibelt informed the Board that the negotiation meeting that was to be held yesterday, November 7, 2023, was cancelled by the City of Quincy.

Deputy Chief Durfee was informed that the City of Quincy needed additional time to review information that they had requested from the District. The next meeting is scheduled for Tuesday, November 21, 2023.

Preliminary 2024 Budget:

District Secretary Stucky informed the Board that the notification for the November 15, 2023, Public Hearing has been published. The Special Meeting Notification will be prepared to include the 2024 Budget and any additional items that the Board requests for the agenda.

District Secretary Stucky reviewed the proposed 2024 Budget with the Board. The Board directed District Secretary Stucky to update the proposed budget to include expenditures to Capital, R/M Buildings, Apparatus Purchase and Staffing.

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NEW BUSINESS:

Deputy Chief Durfee presented MOA 23-06 Responsibility Pay Formula to the Board. The IAFF has reviewed the MOA and are in agreement. As the Board had no additional question/correction/discussion, it was **moved/seconded (KC/RZ/all concurring) to authorize Chief Leibelt to execute the MOA.**

EXECUTIVE SESSION:

Chairman Zolman requested executive sessions pursuant to RCW 42.30.140 "4" "A" relating to Collective Bargaining. The executive session will be for 30 minutes until 10:40. Those in attendance will be Chairman Zolman, Commissioner Child, Chief Leibelt, Deputy Chief Durfee, District Secretary Stucky and Carmen Weber

At 10:40 Chairman Zolman requested an additional 20 minutes until 11:00 a.m. At 11:00 a.m. Chairman Zolman requested an additional 15 minutes until 11:15 a.m.


Chairman Zolman reconvened the Special Meeting at 11:15 a.m.

The Board discussed the possibility of hiring additional staff.

Chairman Zolman requested District Secretary to place on the Special Meeting Agenda the job description 4.1.3 "A" Assistant Chief - Prevention/Education and 4.1.7 "C" Mechanic Apprentice.

Having no further business, it was **moved/seconded (KC/RZ/all concurring) to adjourn** the meeting at 11:18 a.m. **Motion carried.**

By Chairman:  _____

By Secretary:  _____

Next regular scheduled meeting will be conducted at the Main Station:

Wednesday, NOVEMBER 15, 2023

9:30 a.m.

2024 Budget Public Workshop

And

SPECIAL COMMISSIONER MEETING

REGULAR COMMISSIONER MEETING

DECEMBER 13, 2023

TIME: 9:30 a.m.