

GRANT COUNTY FIRE DISTRICT #3

Board of Commissioners

March 11, 2020

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on March 11, 2020 – 9:30 a.m., at the District Main Station.

Present: Chairman Yeates, Commissioner Gardner (via skype), Commissioner Williamson, Chief Fortier, DC Leibelt, District Secretary Stucky and Executive Assistant Weber.

Board of Trustee: Absent

Staff: Captain Dale Hille

Liaison: Absent

Public: Tony Buhr (Quincy Valley Post Register)

Volunteer: Gary Lebacken, Tristan Masters, Tyler Peters

APPROVAL OF AGENDA

Commissioner Williamson requested an addition to the agenda for discussion on the COVID19. Executive Assistant Weber will cover this after District Secretary Stucky financial report.

PRESENTATIONS/AUDIENCE

Tyler Peters, Gary Lebacken, Tristan Masters introduced themselves and thanked the Board for all the opportunities.

MINUTES

DC Leibelt noted a correction to the spelling of Tony Buhr. District Secretary Stucky noted the correction. As there were no requests for additional agenda items, it was **moved/seconded (AW/KG/all concurred/motion carried)** to approve the presented agenda. **Motion carried.**

Minutes from the regular commissioner meeting of February 12, 2020 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (KG/AW/all concurred)** to approve the minutes as presented. **Motion carried.**

BOARD OF TRUSTEES

Present were Chairman Yeates, Chief Fortier, Board of Trustee Gardner (skype), and Secretary Stucky.

District Secretary Stucky reported that Representative Rios did review the invoices prior to today's meeting and did approve all that were received.

The current invoices were presented to the Board for review and were approved. They will be forwarded to the BVFF.

FINANCIAL REPORT

District Secretary Stucky informed the Board that the February checks were verified against the cover sheet submitted; vendor names/amounts were verified by Admin. Assistant Bowling.

District Secretary Stucky discussed the January financial statements, which were received after the January meeting, with the Board. All funds are in balance.

The 2020 Assessors figures have been verified by District Secretary Stucky and Executive Assistant Weber.

Executive Assistant Weber informed the Board that she spoke with BVFF (Haley) and this type of exposure would be handled as any other accident. An email will be forthcoming from BVFF according to Haley. Executive Assistant Weber is currently waiting for confirmation from Labor and Industries regarding their overall/handling. All written information regarding the COVID 19 has been made available to all those associated with the District.

DC Leibel reviewed the operational precautions that have been implemented. As updated information is received it will be distributed and any changes will be reviewed.

CORRESPONDENCE

None received.

CITY REPORT

Report stands as submitted.

Chief Fortier discussed the City of Quincy interlocal agreement status. Currently the changes are under review by the City and he will report back as soon as he receives the information from City Administrator Pat Haley.

CHIEF REPORT

Report/matrix stands as submitted.

Personnel

Proposed to the Board:

Justin Thornton - Volunteer

It was **moved/seconded (AW/KG/all concurring) to accept the proposed pending background/verification. Motion carried.**

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Liaison

Absent.

UNFINISHED BUSINESS

Station #37

Trinidad Update

Chief Fortier update as follows:

- Knutson to finalize contract/waiting for third party review of energy analysis
- Re-commissioned well, outlet/heat cable
- Additional culvert installed/gravel outside
- Plymo vent installing exhaust system/electrical connection as needed

Lorin Grigg Property – Update

No new update

110 C St. SW Quincy, WA

Chief Fortier informed the Board that he has signed the agreement with Accredited Appraisal engagement letter in the amount of \$2,000.00. The tentative timeline for completion of the appraisal is 5 weeks.

The Trinidad Property appraisal will cost \$1,500.00 and also take approximately 5 weeks. Chief Fortier requested their direction. The Board directed the Chief to execute the engagement letter.

NEW BUSINESS

No items placed on the agenda.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 11th day of March 2020, the Board by unanimous vote (**AW/KG/all concurring/motion carried**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: CONSTRUCTION: 200301001 – 200301004 \$8,188.07; EMS: 200302001 – 200302005 \$14,906.41; FIRE: 200303001 – 200303061 \$49,418.96; FIRE 200304001 – 200304004 \$2,631.83 .

Payroll:

2/1 – 2/15 Pd 2/25/2020
2/16 – 2/29 Pd 3/10/2020

Also, reviewed and approved with the vouchers.

EXECUTIVE SESSION

Chairman Yeates called an executive session in accordance with RCW 42.30.110 (1) (g) “to evaluate the qualifications of an applicant for public employment. The executive session will be for 15 minutes until 10:25 a.m.

Requested in the session: Chairman Yeates, Commissioner Gardner (via skype), Commissioner Williamson, Chief Fortier, DC Leibelt, District Secretary Stucky, Executive Assistant Weber.

At 10:25 the regular meeting was reconvened.

Chairman Yeates indicated that the Board had reviewed the information from the hiring process/qualifications for the position of firefighter. The Board **moved/seconded (CY/KG/all concurring/motion carried)** to extend the offer to Tyler Peters, pending necessary pre-employment requirements.

The tentative start date is April 16, 2020.

Being no further business, it was **moved/seconded (AW/KG/all concurring/motion carried) to adjourn** at 10:27 a.m.

By Chairman: Cal E. Yeates

By: Secretary: April Stucky

Next regular scheduled meeting:

COMMISSIONER MEETING
WEDNESDAY, March 11, 2020
TIME: 9:30 AM