

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
June 10, 2020

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on June 10, 2020 – 9:30 a.m., at the District Main Station via Zoom.

Present: Chairman Yeates, Commissioner Gardner, Commissioner Williamson, Chief Fortier, Executive Assistant Weber (aforementioned attended by Zoom) DC Leibelt and District Secretary Stucky (at the main station).

Board of Trustee: Absent

Staff: Captain Dale Hille (attended by Zoom)

Liaison: Absent

Public: None

Volunteer: None

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the June 10, 2020. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/KG/AW/all concurring) to approve the consent agenda/agenda. Motion carried.**

PRESENTATIONS/AUDIENCE

None. **(consent agenda)**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of May 13, 2020 was approved. **(consent agenda)**

BOARD OF TRUSTEES

Present were Chairman Yeates, Chief Fortier, Board of Trustee Gardner (the aforementioned attended by Zoom), and District Secretary Stucky (at the main station).

Tom Keller has submitted his retirement documents.

The current invoices were reviewed and were approved. **(consent agenda)** They will be forwarded to the BVFF.

FINANCIAL REPORT

The May checks were verified against the cover sheet submitted; vendor names/amounts were verified by Admin. Assistant Bowling.

District Secretary Stucky received the April financial statements has reviewed and all funds and are balance. The report stands as distributed. **(consent agenda)**

CORRESPONDENCE

Geoff Hudson, Colton Middleton – Resignation – FYI **(consent agenda)**

CITY REPORT

Report stands as submitted.

Included in the board packets was the revised Interlocal Agreement from the City of Quincy. Chief Fortier indicated that the changes he had requested were revised in the agreement and his recommendation is to execute the new document. As the Board had no additional comments/corrections/changes, it was **moved/seconded (KG/CY/all concurring) to authorize Chief Fortier to execute the agreement. Motion carried.**

Chief Fortier reported that he had spoken to the City of Quincy Administrator regarding the option to rent/lease the 110 C St. S.W. property. The City is not interested in this option.

CHIEF REPORT

Report stands as submitted.

Personnel

Craig Wilson – St#36

It was **moved/seconded (KG/AW/ concurring)** to accept the proposed pending background/verification. **Motion carried.**

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted. **(consent agenda)**

Fire Marshal/Facilities

Report stands as submitted. **(consent agenda)**

Adm. Asst.

Report stands as submitted. **(consent agenda)**

Liaison

Absent.

UNFINISHED BUSINESS

Station #37
Trinidad Update

Chief Fortier update as follows:

Chief Fortier reported that the close out documents are still pending. One of the three agency has received the required documentation and the two others (Washington Labor and Industries and Dept. of Revenue) are still in process.

Chief Fortier also reported that some fill dirt has come available (no cost) and acquiring to use on the property would benefit the property. The Board directed Chief Fortier to continue forward with this.

Lorin Grigg Property – Update
Resolution 20-06-01

Included in the board packet was the Deed for Fire Station Easement drafted by the district attorney Brian Snure. Chief Fortier reviewed the document and it meets all the needs of the district; his recommendation would be to execute the document. The resolution for this agreement has also been prepared. This document will then be presented to Mr. Grigg for his approval.

As the Board had no additional discussion/corrections/changes, it was **moved/seconded (KG/CY/all concurring) to adopt Resolution 20-06-01 and to authorize Chief Fortier to execute the Deed for Fire Station Easement.**

110 C St. SW Quincy, WA

Chief Fortier reported that he has not received the appraisal as of today. He has contacted Mr. Garza to express his concerns and was assured that the document will be available by Monday, June 15, 2020. Chief Fortier will forward all the information to the Board once received.

NEW BUSINESS

Commissioner Gardner – Notification

Commissioner Gardner presented his letter of resignation to the Board. The effective date is August 31, 2020.

Propose Revised Policies:

1.1.1 –	Policy and Procedure	Resolution 20-06-02
2.2.6 –	Contract Services	Resolution 20-06-03
5.1.6 –	District Bank Accounts	Resolution 20-06-04
5.1.9 –	Credit Cards	Resolution 20-06-05
5.2.1 –	Charging for Services	Resolution 20-06-06
5.5.1 –	Payroll	Resolution 20-06-07
7.1.1. –	Bidding Procurement	Resolution 20-06-08

Included in the board packet were the above mention policies. Executive Assistant Weber reviewed the changes/revisions on each of those submitted to the Board. As the Board had no additional comments/corrections/changes, it was **moved/seconded (KGAW/all concurring) to adopt Resolution 20-06-02 through– 20-06-08. Motion carried.**

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10th day of June, 2020 the Board by unanimous vote (**consent agenda**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: **CONSTRUCTION: 20061001 \$1,783.83; EMS: 200602001 – 200602008 \$30,661.55; FIRE: 200603001 – 200603062 \$40,410.83; FIRE: 200604001 \$1,712.08. (consent agenda)**

Payroll: 5/1 – 5/15 Pd 5/25/2020
 5/16 – 5/31 Pd 6/10/2020

Also, reviewed and approved with the vouchers. (**consent agenda**)

EXECUTIVE SESSION

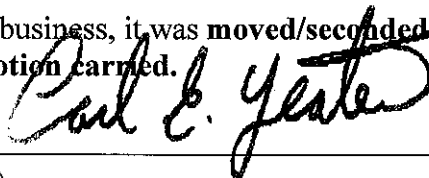
Executive Session in accordance with RCW 42.30.110 (1) (c) to consider the sale of real estate was not requested.

Chairman Yeates in accordance with RCW 42.30.110 (1) (h) to evaluate the qualifications of a candidate for appointment to the open commissioner position requested the session. Those requested in the session are: Chairman Yeates, Commissioner Gardner, Commissioner Williams., The executive session will be for 20 minutes until 10:15 a.m.

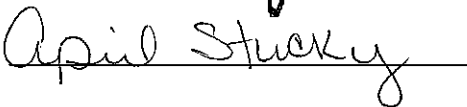
The regular meeting was reconvened at 10:15 a.m.

Being no further business, it was ~~moved/seconded (KG/CY/all concurring)~~ to adjourn at 10:15 a.m. Motion carried.

By Chairman:



By: Secretary:



Next regular scheduled meeting:

COMMISSIONER MEETING
WEDNESDAY, July 8, 2020
TIME: 9:30 AM