

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
December 14, 2022

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Vice Chairman Yeates on December 14, 2022 – 9:30 a.m., at the District’s Main Station.

Present: Commissioner Zolman (via zoom), Commissioner Yeates, Commissioner Child, Chief Leibel, Deputy Chief Durfee and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley

Liaison: None

Public: Lane Ribail and Leslie Thompson (Protection 1)

Volunteer: Carmen Weber (support division)

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF CONSENT/ AGENDA

Chief Leibel requested the addition of a Military Tender for discussion on New Business.

Presented to the Board was the consent agenda/agenda for the December 14, 2022, commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (RZ/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of November 9, 2022 and Public Hearing were approved. **(consent agenda)**

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

Assistant Chief James Kling - FYI

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 14th day of December, 2022, the Board by unanimous vote (**consent agenda**) to approve:

EMS: 221104001 - \$11,170.39; EMS: 221201001 – 221201015 \$65,630.02; FIRE: 221202001 – 221202072 \$74,282.57; FIRE; 221203001 – 221203004 \$2,487.28; EMS: 221204001 – 221204012 \$8,992.92.

Payroll: November 18, 2022
 December 2, 2022

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Medical Service Officer

Report stands as submitted. (**consent agenda**)

Maintenance/Training

Report stands as submitted. (**consent agenda**)

Dept. Secretary

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The November checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the October financial statements; all have been reviewed and reported that all funds are in balance.

CITY REPORT

Report stands as submitted.

FIRE CHIEF REPORT

Report stands as submitted.

Chief Leibelt has a meeting with ARM regarding potential new service fees. He will inform the Board once he has the information.

The District has been informed that the Board of County Commissioners of Grant County has decided that they will be evaluating some of the services that the fire marshal's office has been providing and setting new parameters on others. Fire investigations will be revamped and the impact will be discussed once all has been finalized.

Personnel

Presented to the Board: None

UNFINISHED BUSINESS

Station #37

Chief Leibelt has not had an opportunity to research other options for the Station #37 project due to scheduling and being on vacation. He will begin moving forward researching options and will report back to the Board in January.

Lorin Grigg Property – Update

Chief Leibelt has not received an update on the Notice of Application from Grant County as of today. The notice closed on November 11, 2022. Chief Leibelt will contact the County for an update and report back to the Board in January 2023.

NEW BUSINESS

**Annual Vendor List
Review**

The Third-Party Disclosure Vendor List was reviewed by the Board with no indication of any change to the status with the Board. Commissioner Zolman confirmed that he is a Board member with Quincy Valley Medical Center.

2023 Commissioner Meeting Dates
Resolution 22-12-01

Presented to the Board was Resolution 22-12-01 listed the commissioner meeting dates for 2023. As the Board had no additional questions/discussion, it was **moved/seconded (KC/RZ/all concurred) to adopt Resolution 22-12-01. Motion carried.**

Social Media

DC Durfee presented to the Board the need to capture an unofficial Facebook page that represents Grant County Fire District #3 that was created by Facebook. To ensure that we meet records retention and State Auditor requirements, he recommended using Pagefreezer. There will be a cost to the District for this service.

It was **moved/seconded (RZ/KC/all concurring)** to capture the GCFD#3 Facebook page and authorized Chief Leibelt to execute a 3-year contract with \$2,398.00 per year.

DNR
Surplus Truck

Chief Leibelt informed the Board that DNR has a surplus truck that would be a benefit to the District. It is a 2005 Osh Kosh dump trailer that would be refurbished using the tank from 3631. DNR has funds available to reimburse ship cost and to help with the construction. It was **moved/seconded (RZ/KC/all concurring) to acquire the truck.**

EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 (A) relating to collective bargaining issues and negotiations. The executive sessions will be for 25 minutes until 10:25 a.m. Those in attendance for session will be: Chairman Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt, Deputy Chief Durfee, District Secretary Stucky and Carmen Weber.

Vice Chairman Yeates reconvened the meeting at 10:25 a.m.

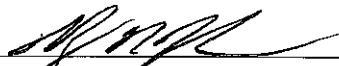
The Board discussed the proposed IAFF 4418 contract. Items discussed were content of the contract and contract formatting issues.

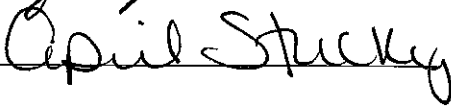
The Board **moved/seconded (RZ/KC/all concurring)** to approve the content of the presented contract. Once contract formatting issues have been corrected, execution of the contract will be performed.

The Board **moved/seconded (RZ/KC/all concurring)** to extend the wage increases/benefits/etc. as in the IAFF 4418 contract to non-bargaining staff.

The Board recognized that all wages increases will be retroed to January 1, 2022 for all employees.

Having no further business, it was **moved/seconded (CY/KC/ all concurring) to adjourn** the meeting at 10:36 a.m. **Motion carried.**

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

January 11, 2023

TIME: 9:30 AM