

# GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

## Commissioner Meeting July 12, 2023

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on July 12, 2023 – 9:30 a.m., at the District's Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Deputy Chief Durfee and District Secretary Stucky (via zoom).

Board of Trustee: Absent

Staff: Carmen Weber

Liaison: None

Public: Leslie Thompson, Lane Ribail and Brad Stine (Protection 1)

Volunteer: None

### PRESENTATIONS/AUDIENCE

None.

### APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Chairman Zolman requested the New Business be moved up on the agenda and discussed after approval of the consent agenda. Presented to the Board was the agenda/consent agenda items for the July 12 2023, commissioner meeting. As the Board had no additional changes/correction, (agenda/consent agenda items) it was **moved/seconded (CY/KC/all concurring) to approve the consent agenda/agenda. Motion carried.**

### CONSENT AGENDA ITEMS

#### MINUTES:

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of June 14, 2023, and June 22, 2023, Special Meeting were approved. (consent agenda)

#### BOARD OF TRUSTEES:

No invoices received.

#### CORRESPONDENCE:

None.

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## VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/discussion, and as of this 12<sup>th</sup> day of July, 2023 the Board by unanimous vote (**consent agenda**) to approve:

<b>EMS:</b>	None	
<b>FIRE:</b>	230603001 – 230603007	\$19,025.69
	230604001 – 230604024	\$40,819.66
	230605001 – 230605015	\$15,981.83
	230701001 – 230701016	\$8,063.60

Payroll: June 30, 2023  
July 14, 2023

Also, reviewed and approved with the vouchers. (**consent agenda**)

## STAFF REPORTS:

See attached.

Liaison: No report.

## **AGENDA ITEMS**

### NEW BUSINESS:

#### **Protection 1**

Deputy Chief Durfee discussed Protection 1's housing issue and the option to permit them to reside at St. #35 in George. The Board discussed the terms of entering into an agreement with certain criteria. Deputy Chief Durfee has an agreement that was composed by Brian Snure that may be utilized to draft an agreement for Station Living Quarter lease. Once Deputy Chief Durfee and Chief Leibelt have a draft in place, it will be forwarded to Brian Snure for his review. Chairman Zolman indicated that once the draft agreement has been completed, a Special Meeting will be held by the Board for this lease. Protection 1 was approved to move into St. #35 for two weeks until the agreement is drafted and approved by the Board.

#### **Mark Kyrilov**

Chief Leibelt received a request from Mark Kyrilov regarding property at Station #37 Trinidad Property and a boundary line adjustment. The Board discussed the current plans for this property and with the possibility of the construction, tabled the request from Mark Kyrilov.

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## **DEPARTMENT UPDATES:**

### **Deputy Chief of Operations:**

Deputy Chief Durfee updated the Board on the Live Fire Training that was held, review of the Overen and Baird Springs fire, 4<sup>th</sup> of July events, facility and residence status.

Deputy Chief Durfee was contacted by Stephanie Boorman (Administrative Assistant) with the City regarding negotiations. Deputy Chief Durfee and Chief Leibel will set an appointment to meet with the City to schedule dates/times for meetings. Once scheduled, the negotiation team will move forward with contract development.

### **District Secretary/HR/Financial Report:**

The June checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the May financial statements; all have been reviewed and reported that all funds are in balance.

The Washington Cares Act began on July 1 and will be reflected on payroll, per District Secretary Stucky.

**Personnel:** Kenneth Bellows – St# 32 Janis Meikle – Support Staff

It was **moved/seconded (KC/CY/all concurring)** to accept K. Bellows and J. Meikle pending physical/standard background/verification. **Motion carried.**

## **UNFINISHED BUSINESS:**

### **Levy Lid Lift:**

Deputy Chief Durfee informed the Board that the notice for interested parties for the Pro/Con Statement was placed on the district website and also posted on the main station door. The last day for any interested parties to submit their names was July 11, 2023. Deputy Chief Durfee spoke with Alan Williamson who stated he was interested in composing a Pro Statement regarding the Ballot Measure. Deputy Chief Durfee did not receive any interest for the Con Statement. The Board appreciates Mr. Williamson's willingness to compose the statement, appointed him to the Pro Committee and directed Deputy Chief Durfee to inform Alan Williamson. Information regarding the Pro Statement will be forwarded to Alan.

Deputy Chief Durfee informed the Board that all documents for the Ballot Measure will be delivered by District Secretary Stucky upon her return and before the deadline.

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## CHIEF'S UPDATE:

### City Report:

See attached.

Chief Leibelt updated the Board on the Baird Spring/State Mob fire that began on July 10<sup>th</sup>. In addition, Chief Leibelt is discussing FMAG with Emergency Management.

### Trinidad/Crescent Bar St. #37:

Deputy Chief Durfee discussed the direction to move toward regarding the construction options. The Board acknowledged that placing the construction project out for re-bid may be beneficial and directed Chief Leibelt and Deputy Chief Durfee to contact Complete Design to inquire into the steps to re-bid the project. This information will be brought back to the Board at their August meeting.

### Sweet Clover Farms Subdivision:


Deputy Chief Durfee has been in communication with Grant County Planning in regards to the Public Work requirements on the property prior to the transfer to the District. Grant County Planning is in the process of approving a Developer Agreement regarding improvements on the parcel. Deputy Chief Durfee will update the Board at the August meeting.

## EXECUTIVE SESSION

None requested.

Having no further business, it was **moved/seconded (KC/CY/all concurring) to adjourn** the meeting at 10:30 a.m. **Motion carried.**

By Chairman: 

By Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

## REGULAR COMMISSIONER MEETING

August 9, 2023

TIME: 9:30 AM