

GRANT COUNTY FIRE DISTRICT #3

1201 CENTRAL AVENUE S • P.O. BOX 565 • QUINCY, WA 98848

P: (509)787-2713 | WWW.GCFD3.NET

COMMISSIONERS: CARL YEATES, RANDY ZOLMAN, KEVEN CHILD

DISTRICT SECRETARY: APRIL STUCKY

Commissioner Meeting August 9, 2023

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on August 9, 2023 – 9:30 a.m., at the District’s Main Station.

Present: Commissioner Zolman, Commissioner Yeates, Commissioner Child, Deputy Chief Durfee and District Secretary Stucky (via zoom).

Board of Trustee: Absent

Staff: Lt. Talley, Carmen Weber

Liaison: None

Public: None

Volunteer: None

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF AGENDA/CONSENT AGENDA ITEMS

Presented to the Board was the agenda/consent agenda items for the August 9, 2023 commissioner meeting. As the Board had no additional changes/correction, (agenda/consent agenda items) it was **moved/seconded (KC/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

CONSENT AGENDA ITEMS

MINUTES:

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of July 12, 2023, and July 27, 2023, Special Meeting were approved. (consent agenda)

BOARD OF TRUSTEES:

No invoices received.

CORRESPONDENCE:

None.

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VOUCHER APPROVAL:

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/discussion, and as of this 9th day of August, 2023 the Board by unanimous vote (**consent agenda**) to approve:

EMS: 230801001 – 230801014 \$21,107.36

FIRE: 230802001 – 230802039 \$80,740.27

Payroll: July 28, 2023
August 11, 2023

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS:

See attached.

Liaison: No report.

AGENDA ITEMS

DEPARTMENT UPDATES:

Deputy Chief of Operations:

Deputy Chief Durfee informed the Board that the Protection 1 (living quarters) agreement was executed.

Deputy Chief Durfee discussed the City of Quincy contract and the desire for the City to form a committee with representation from both the City and the Fire District to begin work and draft a new contract. The Board was in agreement to this approach and instructed Deputy Chief Durfee to move the process forward.

District Secretary/HR/Financial Report:

The July checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the June financial statements; all have been reviewed and reported that all funds are in balance.

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District Secretary Stucky also informed the Board that 2024 budget preparation will commence in September.

Personnel: Hadley Eager – Resident Dylan Anderson – St #34/35

It was **moved/seconded (CY/KC/all concurring)** to accept the two candidates pending physical/standard background/verification. **Motion carried.**

UNFINISHED BUSINESS:

Levy Lid Lift:

Carmen Weber reviewed the status of the ballot measure with the Board. All documents were delivered to the County before the deadline and the measure will be placed on the November ballot.

The Pro statement written by Alan Williamson was also distributed to the Board.

A calendar for August ballot information events was distributed to the Board, and if additional dates are added the Board will be informed.

Deputy Chief Durfee discussed the information/facts that will be distributed.

Trinidad/Crescent Bar St#37:

Chief Leibelt informed the Board that application permit from the County has been extended for an additional three months.

Chief Leibelt had been communicating with Complete Design regarding moving forward with placing the project out for bid, as the Commissioners have directed. Chief Leibelt will keep the Board informed on the progress of the placement of the bid publication.

NEW BUSINESS:

The Nature Conservancy:

Chief Leibelt discussed the email received from The Nature Conservancy, with the Board. Deputy Chief Durfee and Chief Leibelt have reviewed the email and the maps that represent the Conservancy properties.

After review and discussion, the Board does not recommend any movement on the request.

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4.3.5 Training Coordinator Responsibilities:

Deputy Chief Durfee discussed a Training Coordinator responsibilities policy that is currently in review by the District's attorney. Once approved by legal, received, the policy will be placed on the September agenda for possible adoption by the Board.

CHIEF'S UPDATE:

City Report:

See attached.

Sweet Clover Farms Subdivision:

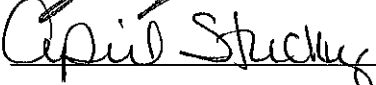
Deputy Chief Durfee discussed the current status and process that is still incomplete. Chief Leibelt and Deputy Chief Durfee will be scheduling a meeting with the two County departments and the Chiefs to jointly meet and review the final items that need to be completed to move the subdivision forward.

EXECUTIVE SESSION:

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 "4" (a) relating to collective bargaining. The executive session will be for 30 minutes until 10:30 a.m. Those in attendance for Collective Bargaining session will be: Chairman Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt, Deputy Chief Durfee, District Secretary Stucky and Carmen Weber.

Having no further business, it was **moved/seconded CY/KC/all concurring) to adjourn** the meeting at 10:30 a.m. **Motion carried.**

By Chairman:  _____

By Secretary:  _____

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

September 14, 2023

TIME: 9:30 AM