

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
June 12, 2019

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Yeates on June 12, 2019 – 9:30 A.M., at the District Main Station, 1201 Central Ave. S., Quincy, WA.

Present: Chairman Yeates, Commissioner Gardner, Commissioner Williamson, Chief Fortier, and District Secretary Weber.

Board of Trustee: Absent

Staff: Captain. Hille, Exec. Asst. Stucky

Liaison: Absent

Public:

APPROVAL OF AGENDA

As there were no requests for additional agenda items, it was **moved/seconded (AW/KG/all concurred)** to approve the presented agenda. **Motion carried.**

PRESENTATIONS/AUDIENCE

None.

MINUTES

Minutes from the regular commissioner meeting of May 8, 2019 was presented to the Board. As the Board had no additions/corrections/changes, it was **moved/seconded (KG/AW/all concurred)** to approve the minutes as presented. **Motion carried**

BOARD OF TRUSTEES

Present were Chairman Yeates, Chief Fortier, Board of Trustee Gardner and Secretary Weber. Representative Rios was absent. Representative Rios will review the invoices later this week and they will then be forwarded.

Secretary Weber informed the Board that Representative Jorge Rios did review the invoices from the May meeting and did approve them and they were then forwarded.

The current invoices were presented to the Board for review/discussion and approval. All invoices were approved for payment. Secretary Weber will forward the invoices to the BVFF once approved by the Representative.

FINANCIAL REPORT

Secretary Weber informed the Board that the May checks were verified against the cover sheet submitted; vendor names/amounts were verified by Adm. Asst. Bowling.

Secretary Weber reviewed the April financial statements, which were received after the April meeting, with the Board. Two funds are out of balance and the County has been made aware of the issues and will correct.

Secretary Weber presented the May financial statements to the Board. Two funds are currently out of balance and the County has been made aware of the issues and will correct.

MRSC presented information regarding bid law compliance/small works/vendor list to a group of 50 attendees. The district membership is now active and the benefits of the membership have already been utilized.

CORRESPONDENCE

Central Wash. Interagency Fire Training Academy – FYI

CITY REPORT

Report stands as submitted.

CHIEF REPORT

Report stands as submitted.

Personnel

Myron Meikle – Volunteer

Jerem Rhoades – Volunteer

Leonel Lua - Volunteer

The above named were presented to the Board. It was **moved/seconded (KG/AW/all concurring)** to accept the proposed pending background/etc.

Deputy Chief/Asst. Chief/Equip/Training

Report stands as submitted.

Fire Marshal/Facilities

Report stands as submitted.

Adm. Asst.

Report stands as submitted.

Liaison

Absent.

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Fortier updated the Board regarding his meetings with Knutson Construction. After reviewing/revisions of the original bid with Knutson, the updated cost is now \$493,965.39 plus wsst.

Chief Fortier reviewed each item that was revised and options available. The Board does not want the pitch on the roof changed and wants to keep the 10 lbs. collateral roof load. The Board agreed that all of the other changes/items were acceptable (**moved/seconded KG/AW/all concurring**) and confirmed their desire to move forward on building the station.

Chief Fortier will contact Snure to confirm the next steps to move forward with the process. If a special meeting is required the Board is available.

Chief Fortier will contact Knutson Construction to confirm the Boards decision.

Chief Fortier and District Secretary Weber will develop funding options for the building project and present to the Board for their direction.

Discussion on the 110 C St. property as the current tenant will be departing on July 1, 2019. Commissioners discussed seeking an appraisal, as the last was from 2017. Chief Fortier will research appraisers that may be available.

Lorin Grigg Property – Update

No update available at this time.

NEW BUSINESS

Chief Fortier reviewed the draft Training Facility Use Agreement which was composed by Brian Snure.

The agreement was written to cover many different options for training and can be modified as needed.

As the Board had no additional questions/corrections/comment, it was **moved/seconded(KG/AW/all concurring) to approve the agreement as presented.**

EMS 2019 Budget Update
Actual Budget Beginning Balance
Resolution 19-06-01

Included in the packets to the Board was the resolution to revise the actual “beginning” balance to correct the figure under the “budget” column on the financial report document.

As the Board had no additional discussion/questions/etc, it was **moved/seconded (AW/KG/all concurring) to adopt Resolution 19-06-01. Motion carried.**

FIRE 2019 Budget Update
Actual Budget Beginning Balance
Resolution 19-06-02

Included in the packets to the Board was the resolution to revise the actual “beginning” balance to correct the figure under the “budget” column on the financial report document.

As the Board had no additional discussion/questions/etc, it was **moved/seconded (AW/KG/all concurring) to adopt Resolution 19-06-02. Motion carried.**

Reserve 2019 Budget Update
Actual Budget Beginning Balance
Resolution 19-06-03

Included in the packets to the Board was the resolution to revise the actual “beginning” balance to correct the figure under the “budget” column on the financial report document.

As the Board had no additional discussion/questions/etc, it was **moved/seconded (AW/KG/all concurring) to adopt Resolution 19-06-03. Motion carried.**

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 12th day of June 2019, the Board by unanimous vote (**AW/KG/all concurring/motion carried**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: EMS: 190601001 – 190601004 - \$11,884.85; FIRE: 190602001 – 190602066 - \$62,101.99.

Payroll:

5/1 – 5/15/19	Pd 5/25/19	24.50 O/T
5/16 – 5/31/19	Pd 6/10/19	

Also, reviewed and approved with the vouchers.

EXECUTIVE SESSION

None requested.

Being no further business, it was **moved/seconded (CY/AW/all concurring/motion carried) to adjourn** at 11:00 AM.

By Chairman: Carl E. Yeates

By Secretary: Carrie Huber

Next regular scheduled meeting:

COMMISSIONER MEETING
WEDNESDAY, July 10, 2019
TIME: 9:30 AM