

# ***Grant County Fire Protection District 3***

## **POLICY AND PROCEDURE**

1. NUMBER: 5.1.8
2. SUBJECT: ***Donations and Contributions***
3. POLICY: It is the Policy of the District to receive donations and deposit them in a manner that benefits the intent of the person or persons making the donations.
4. SCOPE: This Policy and Procedure is applicable to the District Fire Chief and Officers of the Grant County Fire District 3.
5. RESPONSIBILITIES:
  - A. The District Fire Chief shall be responsible for enforcing the provisions of this Policy and Procedure.
6. PROCEDURE:
  - A. When donations are received that are clearly earmarked for a specific purpose, the District shall deposit the money into the General Fund and expend the money for the expressed purpose.
  - B. When donations are received that are not clearly indicated as to their purpose, the District shall deposit the money into the General Fund and the money shall be used to purchase fire suppression, EMS, or station equipment as determined by the Board of Commissioners.