

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
February 10, 2021

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on February 10, 2021 – 9:30 a.m., at the District Main Station via Zoom.

Present: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Executive Assistant Weber (aforementioned attended by Zoom) Interim Chief Leibel and District Secretary Stucky (at the main station).

Board of Trustee: Absent

Staff: FF Talley, James Stucky

Liaison: Absent

Public: None

Volunteer: None

PRESENTATIONS/AUDIENCE

James Stucky expressed his appreciation for the opportunity to work for GCFD#3 and us excited to get the shop organized. The Board welcomed him.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the February 10, 2021 commissioner meeting. Chairman Zolman indicate that the real estate executive session will be removed and the two remaining executive sessions on the regular agenda will commence after the approval of the consent/agenda. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of January 13, 2021, were approved. **(consent agenda)**

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted: Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

FINANCIAL REPORT

The January checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the December financial statements has reviewed and all funds and are balance. The report stands as distributed. **(consent agenda)**

CORRESPONDENCE

Nate Aamold – Resignation - FYI

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10th day of February, 2021 the Board by unanimous vote **(consent agenda)** does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: **EMS:** 210201001 - 210201011 \$14,429.68; **FIRE:** 210202001 - 210202058 \$77,678.35.

Payroll: 1/1 – 1/15/2021 Pd 1/25/2021
 1/16 – 1/31/2021 Pd 2/10/2021

Also, reviewed and approved with the vouchers. **(consent agenda)**

STAFF REPORTS

Interim Fire Chief/Asst. Chief/Equip/Training

Report stands as submitted. **(consent agenda)**

Fire Marshal/Facilities

Report stands as submitted. **(consent agenda)**

Adm. Asst.

Report stands as submitted. **(consent agenda)**

Liaison

No report.

GENERAL AGENDA

CITY REPORT

Report stands as submitted.

INTERIM FIRE CHIEF REPORT

Report stands as submitted.

Personnel

Proposed to the Board:

Jake Batey – St #35

It was **moved/seconded (AW/CY/all concurring)** to accept the proposed pending background/verification. **Motion carried.**

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Leibelt reviewed the steps to move forward with Complete Designs. He continues to work with them regarding questions/information. The Board will continue to receive updates with the agreements/bid schedule, etc. to follow. Chief Leibelt has been given the direction by the Board to execute documents as required.

Lorin Grigg Property – Update

Stewart Title is moving forward with the subdivision guarantee and Chief Leibelt will report back at the next commissioner meeting.

110 C St. SW Quincy, WA

No update at this time.

Firefighter Annual Hiring List – Update

The hiring process has been completed and the list will be maintained for 1 year. Four candidates are on the list.

NEW BUSINESS

Pacific Appraisal

Interim Chief Leibelt informed the Board that there has been no progress on the appraisal from Accredited Appraisal Services LLC. Chief Leibelt spoke with Pacific Appraisal and inquired into their availability to perform the appraisal of the property.

As of today, no payment has been made to Accredited and they will not answer phone calls or emails. Chief Leibelt would like to notify Accredited that they are terminated and move forward with Pacific Appraisal.

The Board agreed that Accredited shall be terminated and Pacific Appraisal will be contacted. Chief Leibelt was directed to execute an agreement with Pacific Appraisal for services.

United States Dept. of Interior
Bureau of Land Management Agreement

Included in the packets was the required annual review of the Reciprocal Fire Protection Agreement and Operating Plan with the Spokane District Bureau of Land Management.

As the Board had no additional questions/comments/etc. it was **moved/seconded (CY/AW/all concurred) to authorize** Interim Chief Leibelt to executed the document.

Washington Dept. of Fish and Wildlife
Fire Protection Contract

Included in the packets were the contract for the Board's review. Interim Chief Leibelt has reviewed the information and the contract payment schedule. All the information is appropriate and he recommends to the Board to move forward.

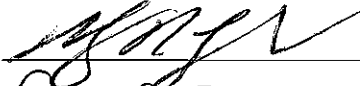
As the Board had no additional questions/comments/etc, it was **moved/seconded (AW/CY/all concurred) to approve** the document and directed District Secretary Stucky to imprint signatures.

EXECUTIVE SESSION

Chairman Zolman requested an executive session in accordance with RCW 42.30.110 (1) G to review the performance of a public employee and RCW 42.30.110 (1) G to evaluate an applicant for public employment.- The sessions will run concurrently and will be for 60 minutes until 10:30 a.m. Those in attendance for the first session will be: Chairman Zolman, Commissioner Williamson, Commissioner Yeates and Executive Assistant Weber. The second session started at 10:00 a.m. Those in attendance for the second session will be: Chairman Zolman, Commissioner Williamson, Commissioner Yeates and Interim Chief Leibelt.

Chairman Zolman reconvened the regular commissioner meeting at 10:30 a.m.

Being no further business, it was **moved/seconded (AW/CY/all concurring) to adjourn** the meeting at 10:45 a.m. Motion carried.

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

<p style="text-align: center;"><u>REGULAR COMMISSIONER MEETING</u> <u>WEDNESDAY, MARCH 10, 2021</u> TIME: 9:30 AM</p>
--