

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
July 13, 2022

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on July 13, 2022 – 9:30 a.m., at the District Main Station.

Present: Chairman Zolman, Commissioner Yeates, Commissioner Child, Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: Lt. Talley

Liaison: None

Public: Leslie Thompson, Lane Ribail

Volunteer: Carmen Weber (support division)

PRESENTATIONS/AUDIENCE

None.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the June 8, 2022, commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (CY/KC/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting and meeting of June 8, 2022, approved. (**consent agenda**)

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

None received.

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 13th day of July 2022, the Board by unanimous vote (**consent agenda**) to approve:

CONSTRUCTION: 220701001 – 22070102 - \$21,958.71; EMS: 220702001 – 220702023 - \$42,188.84; FIRE: 220703001 – 220703041 - \$26,387.81

Payroll: 6/1 – 6/15 Pd 6/25/2022
 6/15 – 6/30 Pd 7/10/2022

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Medical Service Officer

Report stands as submitted. (**consent agenda**)

Maintenance/Training

Report stands as submitted. (**consent agenda**)

Dept. Secretary

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The June checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the May financial statements; they have been reviewed and reported that all funds are in balance.

District Secretary Stucky informed the Board that the DRS Audit has been completed.

District Secretary Stucky directed to the resolution on the agenda under new Business.

CITY REPORT

Report stands as submitted.

Aerial training on new apparatus will begin tomorrow.

FIRE CHIEF REPORT

Report stands as submitted.

Chief Leibelt informed the Board that he has received a letter of resignation from Tristan Masters effective July 27, 2022.

The Board expressed their appreciation for his dedication to the district.

WSRB report updates were reviewed.

Personnel

Presented to the Board:

Jeremiah Martinez – Resident Quandre O’Neal – St#31 Jeremy Fodge – St#31

The Board **moved/seconded (KC/CY/all concurring)** to accept the forementioned pending background/verification. **Motion Carried.**

UNFINISHED BUSINESS

Station #37

Shawn Mudgett with Complete Design updated the Board on the status for St#37 which included a draft calendar to lay out 3 different time frames.

The permit appears to be on schedule for the calendar 10- week layout with permit issued around September 7th. The Board desires to move forward with the process as quickly as possible and will schedule special meetings as needed.

Lorin Grigg Property – Update

Planning department recommended that the application be resubmitted.

Protection 1

District Secretary reviewed the revised contract that she and Leslie Thompson have spoken about. The amendment is also still on the table.

Chairman Zolman asked Ms. Thompson what the service fee amount is that she requests to execute the contract. Ms. Thompson stated \$21,000.00 per month to execute the contract. Chairman Zolman will have the District Secretary evaluate the requested amount and impact to the budget.

Chairman Zolman directed the District Secretary to research the district options as the notice of termination of service is still ongoing.

The amendment with the verbiage, that Ms. Thompson had requested, was reviewed by the District Attorney and his recommendations was not to include the verbiage that Protection 1 submitted.

Ms. Thompson inquired if the attorney could submit other optional verbiage for the amendment. District Secretary will contact the District Attorney and confirm if he would have a recommendation on a verbiage change to the Service Fee section of the contract.

Staff

Chief Leibel informed the Board that the firefighter position was offered to Casey Severin who did accept the position. The standard hiring process is proceeding with the start date for July 18, 2022 once everything is completed.

NEW BUSINESS

Resolution 22-07-01
Budget Amendment

Included in the packet was Resolution 22-07-01 budget amendment for Fire and EMS. The amendment will revise the tax collection for Real and Personal Property Tax to the true and actual amounts.

As the Board had no additional questions/comments, it was **moved/seconded (CY/KC/all concurring) to adopt Resolution 22-07-01. Motion carried will all concurring.**

EXECUTIVE SESSION

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 (A) relating to collective bargaining issues and negotiations. The executive sessions will be for 10 minutes until 10:20 a.m. Those in attendance for session (a) will be Chairman Zolman, Commissioner Child, Commissioner Yeates, Chief Leibelt, District Secretary Stucky and Carmen Weber.

At 10:20 a.m. the Chairman requested an additional 15 minutes until 10:35 a.m. At 10:35 am the Chairman requested an additional 5 minutes until 10:40 a.m.

Chairman Zolman reconvened the meeting at 10:40 a.m.

Having being no further business, it was **moved/seconded (KC/CY/ all concurring) to adjourn** the meeting at 10:41 a.m. **Motion carried.**

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

REGULAR COMMISSIONER MEETING

August 10, 2022

TIME: 9:30 AM