

GRANT COUNTY FIRE DISTRICT #3
Board of Commissioners
May 12, 2021

The regular scheduled meeting of the Grant County Fire District #3 Commissioner's was called to order by Chairman Zolman on May 12, 2021 – 9:30 a.m., at the District Main.

Present: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: FF Talley, Assistant Chief Kling (Zoom)

Liaison: Absent

Public:

Volunteer: Carmen Weber

PRESENTATIONS/AUDIENCE

None present.

APPROVAL OF CONSENT/ AGENDA

Presented to the Board was the consent agenda/agenda for the May 12, 2021 commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (AW/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

MINUTES

With the Board having no comments/changes, etc. the minutes from the regular commissioner meeting of April 14, 2021 approved. (**consent agenda**)

BOARD OF TRUSTEES

The Board reviewed and approved the invoices submitted: Representative Rios will review the invoices later today. Secretary Stucky will forward all the documents to BVFF after his approval.

CORRESPONDENCE

Nick White – Thank you, Gregory Berndt - Resignation

VOUCHER APPROVAL

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 12th day May, 2021 the Board by unanimous vote (**consent agenda**) does approve for payment and these vouchers on the attached list and further described as follows: claim voucher number: **CONSTRUCTION:** 210501001 \$2,004.89; **EMS:** 210502001 – 210502010 \$16,680.74; **FIRE:** 210503001 - 210503059 \$49,900.30.

Payroll: 4/1 – 4/15/2021 Pd 4/25/2021
 4/16 – 4/30/2021 Pd 5/10/2021

Also, reviewed and approved with the vouchers. (**consent agenda**)

STAFF REPORTS

Fire Chief/Equip/Training

Report stands as submitted. (**consent agenda**)

Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

Adm. Asst.

Report stands as submitted. (**consent agenda**)

Liaison

No report.

AGENDA ITEMS

FINANCIAL REPORT

The April checks were verified against the cover sheet submitted; vendor names/amounts were verified by Administrative Assistant Bowling.

District Secretary Stucky received the March financial statements has reviewed and all funds and are balance.

District Secretary Stucky reviewed the 2020 State Annual report with the Board. As the Board had no questions/corrections/ District Stucky was directed to file the report with the State.

District Secretary Stucky also informed the Board that the State Audit for 2018-2019 is nearing completion and that the IRS Payroll 2019 audit has started.

CITY REPORT

Report stands as submitted.

FIRE CHIEF REPORT

Report stands as submitted.

Personnel

Proposed to the Board:

Keegan Heise - Resident

It was **moved/seconded (CY/AW/all concurring)** to accept the proposed pending background/verification. **Motion carried.**

Letters of termination were reviewed by the Board, as the volunteers a recommended by the participation committee. It was **moved/seconded (AW/CY) to execute the letters as presented. Motion carried.**

UNFINISHED BUSINESS

Station #37 Trinidad Update

Chief Leibelt informed the Board that the appraisal for the adjacent property was received and will be discussed in the scheduled executive session.

Complete Design continues to work on the project and a design was received and distributed to the Board today.

Lorin Grigg Property – Update

Chief Leibelt informed the Board continues to work with 48 North toward the subdivision guarantee. The County will review the information submitted by 48 North. The Board discussed access from the property to the road and Chief Leibelt will investigate and report back at the next commissioner meeting.

110 C St. SW Quincy, WA

Chief Leibelt informed the Board that he signed the settlement documents with Stewart Title and the funds should be received within the next few days.

NEW BUSINESS

2021 Budget Amendments

2021-05-01 Reserve Fund

2021-05-02 Construction Fund

2021-05-03 Bond Fund

2021-05-04 EMS Fund

2021-05-05 Fire Fund

District Secretary Stucky presented the 2021 Budget Amendments for the funds. The amendments are to update the true property tax amounts per the County and expenses adjustments are needed. After review of the Resolutions, and as the Board had no questions/comments/corrections, it was **moved/seconded (AW/CY/all concurring) adopt the Resolutions as presented. Motion carried.**

Wa. Dept. of Fish and Wildlife Contract – revised.

Chief Leibelt reviewed the revised contract from Wa. Dept. of Fish and Wildlife with the Board. His recommendation is to approve the document. As there were no questions/correction, it was **moved/seconded (CY/AW/all concurring) to execute the document. Motion carried.**

Covid Reimbursement Contract

Chief Leibelt reviewed the agreement with the Board and recommends that the agreement should be approved. As the Board had no additional questions/corrections, the agreement will be executed. **It was moved/seconded (CY/AW/all concurring) Motion carried.**

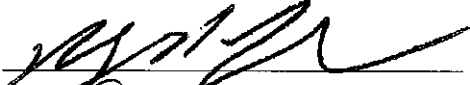
EXECUTIVE SESSION


Chairman Zolman requested an executive session in accordance with RCW 42.30.110 (1) C to consider the minimum price at which real estate will be offered for sale

The sessions will be for 15 minutes until 10:10 a.m. Attending will be: Chairman Zolman, Commissioner Williamson, Commissioner Yeates, Chief Leibelt, District Secretary Stucky, and Carmen Weber.

Chairman Zolman reconvened the regular commissioner meeting at 10:10 a.m.

Being no further business, it was **moved/seconded (AW/CY/all concurring) to adjourn** the meeting at 10:11 a.m. **Motion carried.**

By Chairman: 

By: Secretary: 

Next regular scheduled meeting will be conducted at the Main Station:

<p style="text-align: center;"><u>REGULAR COMMISSIONER MEETING</u> June 9, 2021 TIME: 9:30 AM</p>
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