

**GRANT COUNTY FIRE DISTRICT #3**  
**Board of Commissioners**  
**August 10, 2022**

The regular scheduled meeting of the Grant County Fire District #3 Commissioners was called to order by Chairman Zolman on August 10, 2022 – 9:30 a.m., at the District’s Main Station.

Present: Chairman Zolman, Commissioner Yeates, Commissioner Child (via zoom), Chief Leibelt and District Secretary Stucky.

Board of Trustee: Absent

Staff: None

Liaison: None

Public: Leslie Thompson (via zoom) Protection 1

Volunteer: Carmen Weber (support division)

**PRESENTATIONS/AUDIENCE**

Ms. Thompson expressed her appreciation to the Board for the completion of the contract with Protection 1.

**APPROVAL OF CONSENT/ AGENDA**

District Secretary Stucky requested the addition of Eduardo Castaneda under Personnel.

Chairman Zolman requested the removal of the second executive session scheduled on the presented agenda.

Presented to the Board was the consent agenda/agenda for the August 10, 2022, commissioner meeting. As the Board had no additional changes/correction, (consent agenda/agenda) it was **moved/seconded (KC/CY/all concurring) to approve the consent agenda/agenda. Motion carried.**

**MINUTES**

With the Board having no comments/changes, etc. the minutes from the Regular Commissioner meeting of July 13, 2022 and the Special Meeting of July 27, 2002, approved. **(consent agenda)**

**BOARD OF TRUSTEES**

The Board reviewed and approved the invoices submitted. Representative Rios will review the invoices later today. District Secretary Stucky will forward all the documents to BVFF after his approval.

**CORRESPONDENCE**

Nolan Schiessl – Resignation Notice

**VOUCHER APPROVAL**

Vouchers audited and certified by the Auditing Officer as required by RCW 42.24.080 and those expense reimbursement claims certified as required by RCW 42.24.090, have been recorded on a list which has been made available to the Board.

As no additional questions/comments/concerns, and as of this 10<sup>th</sup> day of August 2022, the Board by unanimous vote (**consent agenda**) to approve:

EMS: 220801001 – 220801008- \$36,538.60; FIRE: 220802001 – 220802041 - \$32,272.02;  
FIRE: 2208031001 – 2208031004 - \$91,332.45

Payroll:

7/1 – 7/15 Pd 7/25/2022  
7/15 – 7/31 Pd 8/10/2022

Also, reviewed and approved with the vouchers. (**consent agenda**)

### **STAFF REPORTS**

#### Assistant Chief/Facilities

Report stands as submitted. (**consent agenda**)

#### Medical Service Officer

Report stands as submitted. (**consent agenda**)

#### Maintenance/Training

Report stands as submitted. (**consent agenda**)

#### Dept. Secretary

Report stands as submitted. (**consent agenda**)

#### Liaison

No report.

## AGENDA ITEMS

### FINANCIAL REPORT

The July checks were verified against the cover sheet submitted; vendor names/amounts were verified by Department Secretary Yelena Volkov.

District Secretary Stucky received the June financial statements; all have been reviewed and reported that all funds are in balance.

District Secretary Stucky informed the Board that the District received notice from the State, Auditor Jake Santistevan, informing the District that the next audit will be postponed until 2023 (instead of previously scheduled for 2022) for the calendar years of 2020-2022. The District previous audits have been without any issues.

### CITY REPORT

Report stands as submitted.

### FIRE CHIEF REPORT

Report stands as submitted.

Chief Leibelt executed the MACC agreement as discussed at the July meeting.

The Board recognizes the need for the Chief to be out of the office to be able to complete a number of projects. The Board also recognizes that this will limit his availability to cover duty shift.

### Personnel

Presented to the Board:

Eduardo Castaneda – St #31

The Board **moved/seconded (CY/KC/all concurring)** to accept the forementioned pending background/verification. **Motion Carried.**

### UNFINISHED BUSINESS

#### Station #37

Shawn Mudgett, with Complete Design, informed the Chief that the building department appears to be requiring 12 weeks from the date of submittal of the permit and as such, presented an updated planning calendar. This will also delay the advertising for the bid information approximately 2 weeks.

Lorin Grigg Property – Update

After confirming with the planning department, the submittal requires copies of the preliminary short subdivision drawings, well log and written statements which will be completed this week and submitted back to the planning department.

Protection 1

District Secretary informed the Board that she and Chief Leibelt met with Ms. Thompson (Protection 1) and the proposed amendment and contract were accepted. The amendment and contract were presented for the Board for execution.

District Secretary Stucky informed the Board that Ms. Thompson has rescinded the notice of termination.

Staff

Chief Leibelt informed the Board that the firefighter position was offered and accepted, pending the standard hiring process. The tentative start date is September 19, 2022.

**NEW BUSINESS**

No new business presented.

**EXECUTIVE SESSION**

Chairman Zolman requested an executive session pursuant to RCW 42.30.140 (A) relating to collective bargaining issues and negotiations. The executive sessions will be for 45 minutes until 10:15 a.m. Those in attendance for session (a) will be Chairman Zolman, Commissioner Child, Commissioner Yeates, Chief Leibelt, District Secretary Stucky and Carmen Weber.

Chairman Zolman reconvened the meeting at 10:15 a.m.

Having no further business, it was **moved/seconded (CY/KC/ all concurring) to adjourn** the meeting at 10:16 a.m. **Motion carried.**

By Vice Chairman: Carl E. Yeates

By: Secretary: Opie Stucky

Next regular scheduled meeting will be conducted at the Main Station:

<p style="text-align: center;"><b><u>REGULAR COMMISSIONER MEETING</u></b> <b>September 14, 2022</b> <b>TIME: 9:30 AM</b></p>
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